

## **For Competition Coordinators:**

### **How to Enable Team Collaboration in the Nested Knowledge Platform**

AMCP Foundation has partnered with Nested Knowledge to make its platform available to students as a **required** component of the National P&T Competition. Team members will use the platform to conduct literature searches, screen articles, and generate some components of the drug monograph (e.g., PRISMA diagram).

**Members of a P&T Competition team are able to collaborate on Nested Knowledge through the creation of an *Organization* on the platform.** Competition Coordinators are responsible for contacting Nested Knowledge to unlock Organization functionality for all teams at their school.

#### **Schools With a Single P&T Competition Team**

**If your school has only one team** (i.e., four students are forming a single team to represent the school in the National P&T Competition), the Competition Coordinator should complete the following steps:

1. Create your individual account at <https://nested-knowledge.com/sign-up>.
2. Find your school's assigned Organization Name on the enclosed list.
3. Sign in to your Nested Knowledge account and complete the following steps:
  - Locate your account name in the upper right corner of the screen.
  - Single-click and select "Organizations" from the dropdown.
  - On the "My Organizations" screen, click on "Add New."
  - Enter your assigned Organization Name in the indicated box and click on "Create."
4. Send an email message with subject line "P&T Competition Organization Request" to Nested Knowledge at [support@nested-knowledge.com](mailto:support@nested-knowledge.com). Provide the following information:
  - Your name.
  - Your school's assigned Organization Name.
  - Your email address.

**Nested Knowledge will send an email reply when your Organization is activated.** Complete the following steps when you receive that reply:

1. Sign back in to your Nested Knowledge account. Single-click on your name at the upper right corner and select “Organizations.”
2. On the “My Organizations” page, click on your Organization Name.
3. Click on “Invite Members” (upper right).
4. On the “Organization Management” page that opens up, you will be able to invite your fellow team members to the Organization by clicking “Invite Members” at the upper right of the screen. All team members must have already created their own individual account with Nested Knowledge.

You also will have the option to add team members to the Organization directly by inputting their email addresses.

### **Schools With Multiple P&T Competition Teams**

**In schools that have multiple teams** (e.g., schools that will hold a local competition), the **Competition Coordinator will be responsible for assigning names to all teams and submitting information for all teams to Nested Knowledge.**

Competition Coordinators at these schools should complete the following steps:

1. Ensure that all P&T Competition participants at your school have created individual accounts with Nested Knowledge at <https://nested-knowledge.com/sign-up>.
2. Find your school’s assigned Organization Name on the enclosed list.
3. Assign unique names for each team at your school, based on the Organization Name and using the format “Organization Name Team X.” For example, if a school with Organization Name “AMCPF PT2027” has three teams, the teams should be named:
  - AMCPF PT2027 Team 1
  - AMCPF PT2027 Team 2
  - AMCPF PT2027 Team 3
4. Have each team at your school designate one member as the Team Captain.
5. Complete the “Nested Knowledge Organization Names” Word table as shown.
  - Enter your pharmacy school/college name as shown on the enclosed list.
  - Ensure that the email address provided for each Team Captain is the same email address that was used to create their individual Nested Knowledge account.

6. Send the completed table to Nested Knowledge at [support@nested-knowledge.com](mailto:support@nested-knowledge.com). Use the subject line "P&T Competition Organization Request."

**Nested Knowledge will create a separate Organization for each team and send an email to each Team Captain when their Organization is activated.** Team Captains should complete the following steps when they receive that message:

1. Sign back in to their Nested Knowledge account. Single-click on their name at the upper right corner and select "Organizations."
2. On the "My Organizations" page, click on their Organization Name.
3. Click on "Invite Members" (upper right).
4. On the "Organization Management" page that opens up, they will be able to invite their fellow team members to the Organization by clicking "Invite Members" at the upper right of the screen. All team members must have already created their own individual account with Nested Knowledge.

They also will have the option to add team members to the Organization directly by inputting email addresses.

## 2027 National P&T Competition Nested Knowledge Organization Names

| If Your College/School of Pharmacy Is...                                                          | Use This Organization Name |
|---------------------------------------------------------------------------------------------------|----------------------------|
| Albany College of Pharmacy and Health Sciences School of Pharmacy                                 | Albany PT2027              |
| American University of Health Sciences School of Pharmacy                                         | American PT2027            |
| Appalachian College of Pharmacy                                                                   | Appalachian PT2027         |
| Auburn University Harrison College of Pharmacy                                                    | Auburn PT2027              |
| Belmont University College of Pharmacy and Health Sciences                                        | Belmont PT2027             |
| Binghamton University State University of New York School of Pharmacy and Pharmaceutical Sciences | Binghamton PT2027          |
| Butler University College of Health Professions School of Pharmacy and Health Sciences            | Butler PT2027              |
| California Northstate University College of Pharmacy                                              | Cal North PT2027           |
| Campbell University College of Pharmacy and Health Sciences                                       | Campbell PT2027            |
| Cedarville University School of Pharmacy                                                          | Cedarville PT2027          |
| Chapman University School of Pharmacy                                                             | Chapman PT2027             |
| Chicago State University College of Health Sciences and Pharmacy School of Pharmacy               | CSU PT2027                 |
| Concordia University Wisconsin School of Pharmacy                                                 | Concordia PT2027           |
| Creighton University School of Pharmacy and Health Professions                                    | Creighton PT2027           |
| Drake University College of Pharmacy and Health Sciences                                          | Drake PT2027               |
| Duquesne University School of Pharmacy                                                            | Duquesne PT2027            |
| D'Youville University School of Pharmacy                                                          | D'Youville PT2027          |
| East Tennessee State University Bill Gatton College of Pharmacy                                   | East Tenn PT2027           |

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| Fairleigh Dickinson University College of Pharmacy & Health Sciences                               | FDU PT2027             |
| Ferris State University College of Pharmacy                                                        | Ferris State PT2027    |
| Florida A&M University College of Pharmacy and Pharmaceutical Sciences, Institute of Public Health | FL A&M PT2027          |
| Harding University College of Pharmacy                                                             | Harding PT2027         |
| High Point University Fred Wilson School of Pharmacy                                               | High Point PT2027      |
| Howard University College of Pharmacy                                                              | Howard PT2027          |
| Idaho State University L.S. Skaggs College of Pharmacy and Health Professions                      | Idaho PT2027           |
| Keck Graduate Institute (KGI) School of Pharmacy                                                   | KGI PT2027             |
| Lake Erie College of Osteopathic Medicine School of Pharmacy                                       | Lake Erie PT2027       |
| Larkin University College of Pharmacy                                                              | Larkin PT2027          |
| Lebanese American University School of Pharmacy                                                    | Lebanese PT2027        |
| Lipscomb University College of Pharmacy                                                            | Lipscomb PT2027        |
| Loma Linda University School of Pharmacy                                                           | Loma Linda PT2027      |
| Long Island University Arnold and Marie Schwartz College of Pharmacy and Health Sciences           | LIU PT2027             |
| Manchester University College of Health Professions, Nursing and Pharmacy School of Pharmacy       | Manchester PT2027      |
| Marshall B. Ketchum University College of Pharmacy                                                 | Ketchum PT2027         |
| Marshall University School of Pharmacy                                                             | Marshall PT2027        |
| MCPHS University School of Pharmacy — Boston                                                       | MCPHS Boston PT2027    |
| MCPHS University School of Pharmacy — Worcester                                                    | MCPHS Worcester PT2027 |
| Medical College of Wisconsin School of Pharmacy                                                    | MCW PT2027             |

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| Medical University of South Carolina College of Pharmacy                                                | MUSC PT2027          |
| Mercer University College of Pharmacy                                                                   | Mercer PT2027        |
| Midwestern University College of Pharmacy                                                               | Midwestern PT2027    |
| North Dakota State University College of Health and Human Sciences School of Pharmacy                   | North Dakota PT2027  |
| Northeast Ohio Medical University College of Pharmacy                                                   | NE Ohio PT2027       |
| Northeastern University Bouvé College of Health Sciences School of Pharmacy and Pharmaceutical Sciences | Northeastern PT2027  |
| Notre Dame of Maryland University School of Pharmacy and Health Professions                             | Notre Dame PT2027    |
| Nova Southeastern University Barry and Judy Silverman College of Pharmacy                               | Nova PT2027          |
| Ohio Northern University Raabe College of Pharmacy                                                      | Ohio Northern PT2027 |
| Ohio State University College of Pharmacy                                                               | Ohio State PT2027    |
| Oregon State University College of Pharmacy                                                             | Oregon PT2027        |
| Pacific University School of Pharmacy                                                                   | Pacific PT2027       |
| Palm Beach Atlantic University Lloyd L. Gregory School of Pharmacy                                      | Palm Beach PT2027    |
| Philadelphia College of Osteopathic Medicine — Georgia School of Pharmacy                               | Philadelphia PT2027  |
| Purdue University College of Pharmacy                                                                   | Purdue PT2027        |
| Regis University Rueckert-Hartman College for Health Professions School of Pharmacy                     | Regis PT2027         |
| Roosevelt University College of Science, Health and Pharmacy                                            | Roosevelt PT2027     |
| Rosalind Franklin University of Medicine and Science College of Pharmacy                                | Rosalind PT2027      |
| Roseman University of Health Sciences College of Pharmacy                                               | Roseman PT2027       |
| Rutgers, the State University of New Jersey Ernest Mario School of Pharmacy                             | Rutgers PT2027       |
| Saint Joseph's University Philadelphia College of Pharmacy                                              | SJU Phil PT2027      |

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| Samford University McWhorter School of Pharmacy                                                     | Samford PT2027           |
| Shenandoah University Bernard J. Dunn School of Pharmacy                                            | Shenandoah PT2027        |
| South College School of Pharmacy                                                                    | South College PT2027     |
| South Dakota State University College of Pharmacy and Allied Health Professions                     | South Dakota PT2027      |
| South University School of Pharmacy                                                                 | South University PT2027  |
| Southern Illinois University Edwardsville School of Pharmacy                                        | Southern Illinois PT2027 |
| Southwestern Oklahoma State University College of Pharmacy                                          | Southwestern PT2027      |
| St. John Fisher University Wegmans School of Pharmacy                                               | St John Fisher PT2027    |
| St. John's University College of Pharmacy and Health Sciences                                       | St John's PT2027         |
| Sullivan University College of Pharmacy and Health Sciences                                         | Sullivan PT2027          |
| Temple University School of Pharmacy                                                                | Temple PT2027            |
| Texas A & M University Health Science Center Irma Lerma Rangel School of Pharmacy                   | Texas A & M PT2027       |
| Texas Southern University Joan M. Lafleur College of Pharmacy and Health Sciences                   | Texas Southern PT2027    |
| Texas Tech University Health Sciences Center Jerry H. Hodge School of Pharmacy                      | Texas Tech PT2027        |
| Thomas Jefferson University Jefferson College of Pharmacy                                           | TJU PT2027               |
| Touro University California College of Pharmacy                                                     | Touro California PT2027  |
| Touro University Touro College of Pharmacy                                                          | Touro Touro PT2027       |
| Union University College of Pharmacy                                                                | Union PT2027             |
| University at Buffalo The State University of New York School of Pharmacy & Pharmaceutical Sciences | SUNY Buffalo PT2027      |
| University of Arizona R. Ken Coit College of Pharmacy                                               | Arizona PT2027           |
| University of Arkansas for Medical Sciences College of Pharmacy                                     | Arkansas PT2027          |
| University of California, Irvine School of Pharmacy & Pharmaceutical Sciences                       | UC Irvine PT2027         |

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| University of California, San Diego Skaggs School of Pharmacy & Pharmaceutical Sciences              | UC San Diego PT2027  |
| University of California, San Francisco School of Pharmacy                                           | UC San Fran PT2027   |
| University of Charleston School of Pharmacy                                                          | Charleston PT2027    |
| University of Cincinnati James L. Winkle College of Pharmacy                                         | Cincinnati PT2027    |
| University of Colorado Anschutz Medical Campus Skaggs School of Pharmacy and Pharmaceutical Sciences | Colorado PT2027      |
| University of Connecticut School of Pharmacy and Pharmaceutical Sciences                             | Connecticut PT2027   |
| University of Findlay College of Pharmacy                                                            | Findlay PT2027       |
| University of Florida College of Pharmacy                                                            | Florida PT2027       |
| University of Georgia College of Pharmacy                                                            | Georgia PT2027       |
| University of Hawaii at Hilo Daniel K. Inouye College of Pharmacy                                    | Hawaii PT2027        |
| University of Health Sciences and Pharmacy in St. Louis St. Louis College of Pharmacy                | St Louis PT2027      |
| University of Houston College of Pharmacy                                                            | Houston PT2027       |
| University of Illinois Chicago Herbert M. and Carol H. Retzky College of Pharmacy                    | Illinois PT2027      |
| University of Iowa College of Pharmacy                                                               | Iowa PT2027          |
| University of Kentucky College of Pharmacy                                                           | Kentucky PT2027      |
| University of Louisiana at Monroe College of Pharmacy                                                | Louisiana PT2027     |
| University of Maryland Eastern Shore School of Pharmacy and Health Professions                       | Eastern Shore PT2027 |
| University of Maryland School of Pharmacy                                                            | Maryland PT2027      |
| University of Michigan College of Pharmacy                                                           | Michigan PT2027      |
| University of Minnesota College of Pharmacy                                                          | Minnesota PT2027     |
| University of Mississippi School of Pharmacy                                                         | Mississippi PT2027   |

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| University of Missouri—Kansas City School of Pharmacy                                                 | Missouri PT2027       |
| University of Montana College of Health Skaggs School of Pharmacy                                     | Montana PT2027        |
| University of Nebraska Medical Center College of Pharmacy                                             | Nebraska PT2027       |
| University of New England Westbrook College of Health Professions School of Pharmacy                  | New England PT2027    |
| University of New Mexico College of Pharmacy                                                          | New Mexico PT2027     |
| University of North Carolina at Chapel Hill Eshelman School of Pharmacy                               | North Carolina PT2027 |
| University of North Texas Health Science Center UNT System College of Pharmacy and Health Professions | North Texas PT2027    |
| University of Oklahoma Health Sciences Center College of Pharmacy                                     | Oklahoma PT2027       |
| University of Pittsburgh School of Pharmacy                                                           | Pittsburgh PT2027     |
| University of Puerto Rico Medical Sciences Campus School of Pharmacy                                  | Puerto Rico PT2027    |
| University of Rhode Island College of Pharmacy                                                        | Rhode Island PT2027   |
| University of Saint Joseph School of Pharmacy and Physician Assistant Studies                         | St Joseph PT 2027     |
| University of South Carolina College of Pharmacy                                                      | South Carolina PT2027 |
| University of South Florida Health Taneja College of Pharmacy                                         | South Florida PT2027  |
| University of Southern California Alfred E. Mann School of Pharmacy and Pharmaceutical Sciences       | USC PT2027            |
| University of Tennessee Health Science Center College of Pharmacy                                     | Tennessee PT2027      |
| University of Texas at Austin College of Pharmacy                                                     | Texas Austin PT2027   |
| University of Texas at El Paso School of Pharmacy                                                     | Texas El Paso PT2027  |
| University of Texas at Tyler Ben and Maytee Fisch College of Pharmacy                                 | Texas Tyler PT2027    |
| University of the Incarnate Word Feik School of Pharmacy                                              | Incarnate PT2027      |

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| University of the Pacific Thomas J. Long School of Pharmacy                                   | UOP PT2027           |
| University of Toledo College of Pharmacy and Pharmaceutical Sciences                          | Toledo PT2027        |
| University of Utah College of Pharmacy                                                        | Utah PT2027          |
| University of Washington School of Pharmacy                                                   | Washington PT2027    |
| University of Wisconsin—Madison School of Pharmacy                                            | Wisconsin PT2027     |
| University of Wyoming School of Pharmacy                                                      | Wyoming PT2027       |
| Virginia Commonwealth University at the Medical College of Virginia Campus School of Pharmacy | VCU PT2027           |
| Washington State University College of Pharmacy and Pharmaceutical Sciences                   | Wash State PT2027    |
| Wayne State University Eugene Applebaum College of Pharmacy and Health Sciences               | Wayne State PT2027   |
| West Coast University School of Pharmacy                                                      | West Coast PT2027    |
| West Virginia University School of Pharmacy                                                   | West Virginia PT2027 |
| Western New England University College of Pharmacy and Health Sciences                        | WNE PT2027           |
| Western University of Health Sciences College of Pharmacy                                     | Western PT2027       |
| Wilkes University Nesbitt School of Pharmacy                                                  | Wilkes PT2027        |
| William Carey University School of Pharmacy                                                   | Carey PT2027         |
| Wingate University School of Pharmacy                                                         | Wingate PT2027       |
| Xavier University of Louisiana College of Pharmacy                                            | Xavier PT2027        |